



St Martin's School

Ysgol Martin Sant

Hillside, Caerphilly CF83 1UW

Tel. Ffôn: 029 20 858050

Fax. Ffacs: 029 20 858051

E-mail E-bost: reception@stmartins.caerphilly.sch.uk

Website Safle wê: stmartins.caerphilly.sch.uk

Headteacher Prifathro: Mr. L. Jarvis

July 2020

Dear Parent or Guardian

I would like to take this opportunity to thank you for your support and patience in these worrying and ever changing times. As I am sure you can understand, all schools are facing an unprecedented challenge. In particular, how we ensure that year 6 pupils are provided with a smooth transition from Primary to Secondary School.

I wanted to take this opportunity to outline some of the steps we are taking to ensure this is the case. We have now received all the information needed from your current Primary schools and have used this to organise pupils into form classes. We have a specially selected team of form tutors this year who will be taking on this very special role and who will be instrumental in easing your child into our school.

There is a section of our website dedicated to COVID19 updates including any transition updates. Here, you can find a range of videos including a tour of the school, an introduction to the year 7 team and each Friday we will be releasing a video dedicated to a new faculty. There is also information on purchasing uniforms, applying for uniform grants and how to apply for free school meals. You can also find a helpful how to guide for google classroom.

Usually, at this time of year, we would be looking forward to welcoming your children for their transition days. However, as I am sure you can appreciate this is no longer possible. Staff and pupil safety is key at St Martin's school and therefore the decision has been made to cancel all transition days planned for the summer term and instead to run these at the beginning of the Autumn term 2020. We are looking into the logistics of this at the moment and further details will follow shortly.

Despite this, we are eager to ensure that your children feel a part of the St Martin's community. In this letter we have included some very important information.

- St Martin's school USERNAME (EMAIL ADDRESS) and PASSWORD
- Year 6 google classroom code.
- Your Form Tutor name

These details are usually saved for the Autumn term however, we have decided to send this out early so that your children can get to know their form tutors and vice versa. You will need to complete a home school agreement which can be found on our school website. Please complete as soon as possible.

When they log on, they will be able to see a welcome message from their form tutors and a presentation about the year 7 team. There is also a *This is me* task for them to complete. This will allow them to share information with their form tutor about their hobbies, likes and dislikes. Within google classroom there is also the function to send a message to their teachers.

Learning Together, Achieving Forever **Dysgu ynghyd, cyflawni o hyd**



Therefore, should you or they have any concerns or questions these can be easily answered by a member of staff. We are very hopeful that in doing this children will begin to feel less anxious about moving to St Martin's.

We are sure that many of you are feeling the strain of home schooling, looking after loved ones while trying to balance working from home. However, unprecedented times call for an unprecedented approach. While the devastation of this pandemic has at times felt overwhelming. It has also forced us to take stock of what is important and has unleashed a great deal of innovation and creativity. We have all had to adapt to the "new normal" and while at times we may wish to return to the past we must be grateful for the new experiences our children have had. We are thankful for your contribution and continued support. The impact of this on your child's development will prove invaluable in preparing them for the unpredictability of life. We cannot wait to welcome this very special year 6 cohort to our school and are so excited to see how differently they will look at the world.

Should you have any questions or concerns please do not hesitate to contact Mrs Jolliffe (Head of Learning for Year 7) or Mrs Weston (Assistant Headteacher, Leading on Transition) using the email addresses below.

Mrs L Jolliffe- Jolliffel@stmartins.caerphilly.sch.uk

Mrs L Weston- WestonL@stmartins.caerphilly.sch.uk

Kind regards,



Mr L Jarvis
Headteacher



Mrs L Weston
Assistant Headteacher

YOUR FORM TUTOR	
YOUR USERNAME / EMAIL	
YOUR PASSWORD	
YOUR GOOGLE CLASSROOM CODE	

Learning Together, Achieving Forever Dysgu ynghyd, cyflawni o hyd

