



# St Martin's School

## *Ysgol Martin Sant*

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Headteacher *Prifathro*: Mr. L. Jarvis

## Updated July 2018

### Use of social networking sites with the school

Social media provides a fantastic way of sharing information quickly and easily. Twitter is an easy way to share good news stories of our pupils' achievements or essential information about exams, activities, clubs, revision events and so on.

### General guidance for parents/carers and pupils

As long as your parents/carers are in agreement for you to use social networking sites, we are happy for you to 'follow' us on Twitter. A full list of our social media accounts can be found by viewing our official account's "following" list.

- School's Official Twitter account = @StMartinsInfo
- Other Official Twitter accounts of staff or other groups/teams which will always begin with "StMartins\_" and then list the subject, team or year group e.g. @StMartins\_Y7 or @StMartins\_Geog

### Remember:

- We will NOT 'follow' any pupil in this school or known minor.
- We will NOT 'follow' individuals unless there is an educational or community link.
- We will NOT monitor what you or others post on social networking.
- We will NOT use personal devices to capture images or record videos of students for educational purposes - only school devices will be used to do this.
- We will NOT use personal accounts for professional use and vice versa. Professional accounts of St. Martin's School will be kept separate from staff personal accounts.
- Pupils and parents/carers are responsible for what pupils write on their own accounts and support will be provided to all students during assemblies, ICT lessons and core skills sessions.
- We may post pictures of students if consent has been granted via our Home School Agreement ([bit.ly/stmartinshsa](http://bit.ly/stmartinshsa)).

### Important:

- You have privacy options on most social networking sites to limit who can read your posts and access other information – use these wisely. You should always read the "terms of service" for any website before joining.
- **We will closely monitor our accounts, even though it may NOT always be possible to reply to messages from students/parents. Telephone, letter and email should remain the main method of contacting the school.**
- **We may take action/delete any messages if someone posts something in the public domain which is unsuitable/causes offence and is reported to us or is sent directly to us.**

Parents may want to refer to the CEOP link on our website. There will also be a FAQ sheet about Twitter and other social media platforms to support our school community – [bit.ly/StMartinsDigital](http://bit.ly/StMartinsDigital)

## Learning Together, Achieving Forever **Dysgu ynghyd, cyflawni o hyd**

