



St Martin's School

Ysgol Martin Sant

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Headteacher / *Prifathra*: Mr L Jarvis

14 June 2018

Dear parents/guardians,

As part of St Martin's school enrichment day on the 17th July, we are pleased to announce that there is a planned Media Studies trip for GCSE Media students to visit the BBC studios in Llandaff, Cardiff. It will give students valuable insight into how TV and radio programmes are made.

Unfortunately, the studio has put a limit on the number of students allowed on the tour, meaning that there is a maximum of 18 student spaces, allocated on a first come, first served basis, with priority given to GCSE Media Studies students. Money and consent forms should be taken to the school's finance office from Monday 18th June. Should there not be enough uptake, then the trip may have to be cancelled.

The cost of the trip is £15, which covers the hire of the minibus and the cost of the BBC tour itself. As the studio is a working studio, we will be able to see the making of news broadcasts, visit production sets, possibly see 'Casualty' or 'Doctor Who' being filmed and have the chance to deliver a weather broadcast against a green screen. The tour itself lasts about 2 hours, and then, weather permitting I would like to take the students to a nearby park for a picnic lunch (pupils will need to bring their own packed lunch), and a chance to practice filming and photography using some iPads. There may be a gift shop so pupils may bring some money with them.

We will be leaving school at 9.30 am, returning by approximately 2.30.

If you have any questions or comments, please do get in touch.

Yours faithfully,

Mrs Rachel Jones

Teacher in charge of Media Studies/English teacher

jonesra@stmartins.caerphilly.sch.uk

REPLY SLIP: - Please return to Finance Office from Monday 18th June

I agree that my child _____ Form: _____ can attend the Media Studies trip to the BBC Studios, Cardiff, on 17/7/18 and include £15 to cover the cost of the visit.

I understand that they will need to bring a packed lunch with them on the trip.

Signed: _____

Date : _____

Emergency contact number: _____

