



St Martin's School

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Headteacher / *Prifathrawes*: Mr L Jarvis

28th June 2017

Dear Parent/Guardian,

It gives me great pleasure to inform you that from 4th September 2017, I will be the full time Head of Learning for Year 8. Having worked with the year group since February on a part-time basis, I believe I am best placed to take the year group forward in to such an important year, at the end of which they will be making their option choices for GCSE subjects. As a result of me taking this role, new members of staff joining the school, and changes in the middle leadership structure in the school, there will also be some changes to the form tutors within the year group. Which tutors will take each form group from September will be confirmed before the end of term. A list of form tutors for the year group is shown below:

8KN	Miss K Nash-Williams / PT Science Teacher TBC
8FL	Mr F Lopez
8FS	Mrs F Shopland
8HJ	Miss H Jones
8DJ	Ms D James
8EW	Mrs E Williams

From September, your son/daughter will also be moved into a setting system for student groupings, which will suit their current academic ability. The allocation of sets will be based on their level of achievement in English and Maths in the first instance, followed by Science to ensure that class sizes are kept low. Mrs. Evans and I are currently looking at the data from these subject areas and aim to make all pupils and parents/guardians are aware of their new teaching group on **Monday 10th July**. These arrangements will be ratified by senior members of staff along with input from Mrs. Richards, the school's AENCO. The setting arrangements and levels of achievement within sets will be reviewed on a half termly and termly basis by myself and a member of the senior team, and I ask for your support in ensuring that your child pushes themselves to achieve the levels they are capable of.

If you would like to discuss this further, please contact the school reception or email me at richardsj@stmartins.caerphilly.sch.uk. An appointment can be made if you wish to discuss these changes in person with myself or the Head of Faculty for English, Maths and Science.

Finally, I would like to take the opportunity to convey how enthusiastic I feel about leading the learning of your child in Year 8. I have very high expectations of what our pupils can and should achieve and this is something that I, alongside the hard-working staff at St. Martin's, will strive to continue in Year 8.

I wish you all a happy summer break.

Yours Faithfully,

Mr. J Richards
Head of Learning
Teachers of Geography
St. Martin's School

Learning Together, Achieving Forever **Dysgu ynghyd, cyflawni o hyd**

