



St Martin's School

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Headteacher / Prifathrawes: Mr L Jarvis

4th April 2017

Dear Parent/Guardian,

A communication was sent from the school on 30th March 2017 advising that year 11 pupils should attend normal lessons around their exams up until the Whitsun holiday but would only be expected to attend their exams after that.

This information has gone out in error.

Year 11 pupils are to attend school until **Friday 23rd June 2017**. This will enable all pupils to complete any outstanding work for their qualifications. Providing they have completed all outstanding work by the date of their last exam, they will be permitted to officially leave school.

Can I take this opportunity to remind you that all morning exams start at 9am to give the pupils enough time to go to normal registration and then arrive at the venue in plenty of time. Afternoon exams will start at 1:30pm. These start times are not the time that the pupils should arrive at their venue, they will be expected to be seated and ready to start the exam at the start times shown. Please note that some afternoon exams will finish after 3pm so please make alternative travel arrangements where necessary.

We appreciate the importance of parental support to the success of the pupils and we ask that you ensure that your child is aware of when these exams are and help them to prepare for them.

Please accept my sincere apologies for the earlier miscommunication and, if you have any queries, please feel free to contact me.

Yours sincerely,

Mr G Evans
Assistant Headteacher

Learning Together, Achieving Forever **Dysgu ynghyd, cyflawni o hyd**

