



# St Martin's School

**Ysgol Martin Sant**

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Headteacher/Prifathro: Mr L Jarvis

5 July 2016

Dear Parent/Guardian

As you may or may not be aware, there is a government funding grant available to you in order to support you with the purchase of your child's school uniform. If your child is entering year 7 in September 2016, and is eligible for free school meals you will have received a letter from the Local Authority to advise you that your child will also be eligible for a uniform grant to the value of £105.

In order to ensure this grant reaches you in time for September we would ask that you bring us a copy of the letter you have received from the local authority, together with the attached finance form completed at the earliest opportunity, to the Finance Department at St Martin's School. Should you have any difficulties in completing the form, or have any questions, please do not hesitate to contact us.

**Due to school holidays, please be aware that applications received after Friday 15<sup>th</sup> July 2016 may not be processed until September.**

Here at St Martin's, we take great pride in our school and our community and our uniform is an integral part of this. We would like to ensure that you are fully supported and would urge you to contact us if you would like any further information regarding the uniform policy or would like support to purchase the necessary items. Our Family team are on hand to help with this and they are available to call directly on 07899893707 or maybe reached via email on [desmo@caerphilly.gov.uk](mailto:desmo@caerphilly.gov.uk)

We have attached a government advice leaflet and have also attached another copy of the uniform policy for your convenience.

Yours faithfully

Mrs J Underwood  
Assistant Headteacher

Mr L Jarvis  
Headteacher  
Encs

**Learning Together, Achieving Forever** **Dysgu ynghyd, cyflawni o hyd**



Raising Standards –  
Extending Opportunities

